

Elk Country Animal Shelter
Minutes of General Membership Meeting
Thursday Feb 14, 2008
Montmorency County Library-Atlanta Branch

The following people were present:

Pauline Hancock	Maggie Tatum
Dave Hancock	Robin Smiley
Rochelle Haeussler	Chuck Ruhl
Stephen Haeussler	Tom Young-7:15p

*Called to Order 7:00pm

*Minutes of last meeting- Minutes to be approved and posted to web

***Treasurer's Report-** Pauline Hancock from report submitted by Mary Hubbard- Total Income+Interest Income for the month of January is \$6,837.23. Total Expenses-\$569.48. Net Income \$6,267.75. Total Assets-\$267,508.32. The balance in the ECAS Medical Fund is \$2,111. Balance in the ECAS Spay/Neuter Fund is \$0. Quorum not met-no motion to approve

***Building Committee-** Dave Hancock – The Committee met with Timm Construction on 1/23/2008 at 10:00A.M. At their office. We reviewed several items during this workshop:

- Timm's outline proposal-We talked about Design Build Contract and their general approach to the project
- Chronology of the tasks- We went thru how the process will evolve.
- Budget for the project- We have told them we had been working with a \$125.00 per sq ft budget, of course this will change with whatever we put in the specifications.
- Defining the Building Team- Timms Project Manager is yet to be named; communications will be done primarily by email, fax and mail.
- Timm's as the General Contractor-We want someone we are comfortable with to manage the whole project for us, none of us have the time or expertise do do this without guidance.
- Contractors to contact for bids and quotes- We gave them a list of contractors that are local and supporters of the Shelter, and we have more for them. Dennis has already contacted Russ at Mel Wells, Jack at Dices lumber, Kim and Ken at K&K.

- Permit Process-Mary is working on all the permit requirements we have and will let us know of any help she may need.
- Funding-We will have to of course prove we can pay for the building.
- Review of Building Plans and Specifications – We went over the plan, with some changes they had made for us, and gave them a few more things to change. The process of final definition is still on going.
- Other Items- They needed to know who our contact person would be and also they need to know who has authority to sign contracts for Elk Country Animal Shelter.
- Next mtg will be Feb 21, 2008 at 10:00am.
- **Animal Welfare**-Pauline Hancock-11 dogs currently. Tom and Carol Young transported mom and new pups to Shiawassee. Pauline and Stephen transported 2 Brittany spaniels to a Brittany Rescue Foster home in the Saginaw area.

***Membership Report-** Pat Crawford-Consider rewriting policy for membership.

***Humane Education**-Sharon Rickard-Since the grant from Garland was received, all 3 libraries and schools have been visited. Stories, shelter explanation and hands-on crafts were completed for the children and parents at the libraries. School presentations included topics covering the shelter, our group, importance of spay/neuter, overall pet care, vaccinations, dog bite prevention and puppy mills. The later seemed to arise from questions from kids/parents. Subscriptions to KINDNEWS were distributed to third and fourth grade students, and all K-6 students received a book cover with our logo and pet care tips. To date, we have three commitments from teachers for programs in their classrooms in May. Diane English/Sharon Rickard completed the necessary paperwork for a 4-H dog club this summer. Efforts will continue with Karen Fifield

***Grant Writing**-Maggie Tatum-DJ&T needed more info (number of clinics held each month/# of animals)-Dr. Bullerdick was contacted to assist with answers. Estimate 1 clinic per week comprised of 2/3 community animals, 1/3 shelter animals. Our clinics will not impact other vets business in the area. Decisions on the Presque Isle and PetsMart Grants should be here by the end of the month. ECAS has been registered on the Hamburger Helper Hometown website. If we are selected, we could be awarded money to purchase a boiler and hot water heaters for the shelter.

***Spay/Neuter Report**-Pauline Hancock-No funds are available in the spay/neuter fund. Calls for assistance keep coming in.

***Capital Campaign**-Maggie Tatum- 15 chairs for the Italian Dinner "Chair"ity auction will be available. ECAS now has a YouTube account as a non profit organization.

***Fundraising**-Carol-absent-no report

***Volunteer Committee**- Carol-absent-no report

***Publication/Media**- Pauline- 2008 membership flyer to list. Add Capital Campaign list to flyer mailing. Motion to send an invitation to Lewiston and Atlanta was approved.

***Nominating**-no chair-nothing to report

***Open Issues –**

- Christmas card box holder mailing-Pauline-\$7581. donated. 2/20 @ 2pm Thank You's at Pat's house...all welcome!
- Chair-ity auction-Maggie- 15 chairs will be available for auction. Completed chairs can be viewed on the website and are being displayed at local businesses.
- Upcoming Italian Dinner-Katie-absent
- ATV Raffle-Pauline-Jim ordered the 2008 Arctic Cat ATV red 500cc 2up for this year's raffle. Tickets this year will be cream colored with green print.

***New Business-**

- New opportunity for recycling at freerecycling.com

Next Meeting to be held March 13 at Montmorency County Library-Lewiston Branch at 7:00pm.

Meeting Adjourned at 8:35pm