



# ELK COUNTRY ANIMAL SHELTER (ECAS) ADOPTION POLICY



1. No animal will be released for adoption unless deemed healthy by the Executive Director.
2. Animals will not be adopted to persons who have had repeated contact with the Animal Control Officer or courts because of neglect or abuse issues; nor to persons who have not completed previous adoption contracts with ECAS.
3. Animals will not be adopted out that are to be given as gifts, except those from a parent or legal guardian to a domicile minor child.
4. Kittens under five (5) months of age and small dogs less than 15 lbs. will not be adopted out to households with children under four (4) years of age. NO EXCEPTIONS
5. Animals will not be adopted out during the week of Christmas. "HOLD" certificates will be made up and the adopting person can come back and redeem the certificate after Christmas.
6. There will be no adoption of black cats/kittens during the month of October.
7. No animals will be adopted to outside-only homes unless approved by the Executive Director.
8. Animals will not be adopted to minors. Adopter must be 18 years of age or older.
9. All animals in the home must be spayed or neutered and have current vaccines.
10. All residents of the home must agree and be informed of the adoption.
11. Adoption application must be completed before adoption can proceed.
12. ECAS will hold an animal for 24 hours with total adoption fee and a completed application.
13. Before any animal is fully adopted a trial period of two weeks will be issued. The total adoption amount will be collected, processed and NON-REFUNDABLE after two weeks. If the animal is returned to ECAS within the two week trial period, the total adoption amount will be refunded within ten (10) days after the animal is returned. Exception: No refunds will be given on puppies, unless approved of by Executive Director.
14. All landlords will be informed about the adoption by ECAS before the animal is to leave ECAS.
15. Some breeds of dogs will require home ownership for adoption to be approved.
16. False information on this form will result in the adoption being declared null and void with the animal to be returned to ECAS upon notification.

**18. Filling out this form does not guarantee an adoption will be approved. We reserve the right to deny any application without reason.**

Signature of Adopter(s)

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Signature & Date

## ELK COUNTRY ANIMAL SHELTER

### ADOPTION APPLICATION

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

CELL PHONE (if applicable) \_\_\_\_\_

DRIVER'S LICENSE NUMBER \_\_\_\_\_

The person(s) interested in adopting a companion animal from our shelter must complete this questionnaire. Please do not consider it an invasion of your privacy. We at the Elk Country Animal Shelter try to match you and our pets with a permanent, suitable home. The animal(s) you are interested in must live at the above residence. The Adoption Coordinator will call your veterinarian and landlord. This is vital information required before an adoption can proceed.

1. How long have you lived at the above address? \_\_\_\_\_
2. What type of pet are you looking for? \_\_\_\_\_ Long or short hair? \_\_\_\_\_
3. Please check any of the following reasons for adopting a pet that applies:
 

<input type="checkbox"/> Watchdog <input type="checkbox"/> Barn Cat <input type="checkbox"/> Hunting Dog <input type="checkbox"/> Guard dog for business <input type="checkbox"/> Companion for other pet	<input type="checkbox"/> Companion <input type="checkbox"/> Breeding <input type="checkbox"/> Family Pet <input type="checkbox"/> Child's Pet <input type="checkbox"/> other
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4. What is your occupation? \_\_\_\_\_
5. What is your date of birth? \_\_\_\_\_
6. Are you interested in adopting this pet for yourself \_\_\_\_\_ Your family \_\_\_\_\_  
 Friend \_\_\_\_\_ Other \_\_\_\_\_
7. Do you live in a house \_\_\_\_\_ condo \_\_\_\_\_ apartment \_\_\_\_\_  
 Mobile home \_\_\_\_\_ duplex \_\_\_\_\_ live with parents \_\_\_\_\_
8. Do you rent? \_\_\_\_\_ If so, do you have a lease? \_\_\_\_\_ **Landlord permission must be obtained prior to adoption.**  
 Please list landlord's name and phone number: \_\_\_\_\_

9. How many people live in your household? \_\_\_\_\_ Do all members know you plan on adopting a pet? \_\_\_\_\_
10. What are the ages of the children in your household? \_\_\_\_\_
11. Will anyone be home during the day? \_\_\_\_\_
12. Who will be responsible for your new pet? \_\_\_\_\_
13. How do you plan to exercise your new pet? \_\_\_\_\_
14. Are you willing to spend the time and money on obedience training for your new pet?  
\_\_\_\_\_
15. Will your new pet be indoors at all? \_\_\_\_\_
16. Are there any elderly or disabled persons that live in your household?  
\_\_\_\_\_
17. Does anyone in your family have allergies to animals? \_\_\_\_\_
- If so, will this animal make the problem worse? \_\_\_\_\_
18. If adopting a DOG, how will you handle:  
Housebreaking \_\_\_\_\_  
Chewing \_\_\_\_\_
19. If adopting a CAT, how will you handle:  
Scratching and/or Biting? \_\_\_\_\_
20. Have you ever adopted a pet from ECAS or another shelter? \_\_\_\_\_
- If so, when? \_\_\_\_\_ Where is the pet now? \_\_\_\_\_
21. How many dogs and/or cats have you owned in the past five years?  
Dogs: \_\_\_\_\_ Cats: \_\_\_\_\_
22. Have you had a dog die on your premises of parvo, or unknown causes within the past 3 months? \_\_\_\_\_
23. Have you had a cat die on your premises of distemper (panleukopenia), leukemia or other unknown causes in the past 3 months? \_\_\_\_\_

24. Do you own any pets at the present time (must be at the same household)? \_\_\_\_\_

If so, please describe them:

Age \_\_\_\_\_

Sex \_\_\_\_\_

Breed \_\_\_\_\_

Are they indoors or outdoors? \_\_\_\_\_

If they are outdoor pets only, explain why? \_\_\_\_\_

25. Do you have a current veterinarian? \_\_\_\_\_

What is the name of their veterinarian? \_\_\_\_\_

Are their vaccinations up to date? \_\_\_\_\_

Are they spayed or neutered? \_\_\_\_\_

Please sign below for authorization to speak with your veterinarian regarding your current animal(s) vaccination and medical records.

26. Are you willing and able to spend (\$80-\$150+ per year) to provide routine care for your companion animal(s), such as yearly vaccinations, heartworm testing/prevention, worming, flea control and immediate vet care if your animal becomes ill or injured? Yes \_\_\_\_\_ No \_\_\_\_\_

27. Do you realize this is a commitment for the duration of the animal's and/or your life?

Yes \_\_\_\_\_ No \_\_\_\_\_

28. Will your new pet live inside? \_\_\_\_\_ Or outside? \_\_\_\_\_

29. Is there a yard available? \_\_\_\_\_ If so, is the yard completely fenced? \_\_\_\_\_

30. Do we have your permission to send an ECAS representative to your home to inspect the animal's living conditions? Yes \_\_\_\_\_ No \_\_\_\_\_

31. What will you do with your pet if you go away on vacation or in case of an emergency?

32. If you move, what will you do with your new pet? Please think about possible future situations: money, living situation, job changes.

33. If you have any problems with your companion animal, will you work with ECAS in trying to rectify the situation? Yes \_\_\_\_\_ No \_\_\_\_\_

34. Name two personal references not living with you.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Please Read Carefully Before Signing**

Adoption of an animal is a serious responsibility. The guardian(s) must be capable of morally, physically, and financially accepting that responsibility.

I/we hereby acknowledge adopting the cat/dog named “ \_\_\_\_\_ ”

I/we agree to provide proper food, water, shelter and kind treatment at all times.

I/we agree to take the animal to a veterinarian for examinations and immunizations as needed; and to seek immediate veterinary care, at my/our own expense, should the animal become ill or injured. I/we understand that after a trial period of two weeks following the adoptions, if the animal has not been returned to the shelter ECAS has the right to finalize the adoption and no refund will be given after that time.

I/we understand that the ECAS cannot guarantee the health, temperament, or training of the adopted animal(s) and hereby agree to release and hold harmless the ECAS from any and all liability for any accidents or injuries, which may arise out of my/our adoption of caring for these animal(s).

Signature of Adopter(s) and Date

\_\_\_\_\_  
\_\_\_\_\_

**Health Guarantee & Return Policy**

The Elk Country Animal Shelter claims no liability in the health of our pets if they were to become ill. However, if the animal were to become sick within our 2 week trial period, the animal can be returned and your full adoption fee will be refunded within ten (10) days.

If for some reason after the 2 week trial period is over and you decide not to keep the dog, it **MUST** be returned to Elk Country Animal Shelter.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Policy revision was board approved on Feb. 18, 2009